

1. 2025-03-18 CDRA Agenda

Documents:

[2025-03-18 CDRA AGENDA.PDF](#)

2. 2025-03-18 CDRA Packet

Documents:

[2025-03-18 CDRA PACKET.PDF](#)

3. 2025-03-18 CDRA Minutes Approved

Documents:

[2025-03-18 CDRA MINUTES APPROVED.PDF](#)



AGENDA – Saratoga Springs Community Development and Renewal Agency Meeting

Chair Jim Miller

Vice Chair Audrey Barton

Board Member Christopher Carn

Board Member Michael McOmber

Board Member Lance Wadman

Board Member Stephen Willden

CITY OF SARATOGA SPRINGS

Tuesday, March 18, 2025 ~6:00 PM, in conjunction with City Council meeting

City of Saratoga Springs Council Chambers

1307 North Commerce Drive, Suite 200, Saratoga Springs, UT 84045

CALL TO ORDER

1. Roll Call.

PUBLIC HEARING

1. Resolution Approving FY 2025-2026 CDRA Tentative Budget; CDRA R25-1 (03-18-25).

MINUTES

1. Approval of minutes from May 21, 2024.

ADJOURNMENT

Supporting materials are available for inspection on the City Website, www.saratogasprings-ut.gov. Questions and comments to Staff and/or Council may be submitted to comments@saratogasprings-ut.gov. Meetings are streamed live at <https://www.youtube.com/c/CityofSaratogaSprings>.

PLEASE NOTE: The order of items may be subject to change with the order of the Chair. One or more board members may participate by electronic telecommunication means such as phone, internet, etc. so that they may participate in and be counted as present for all meeting purposes, including the determination that a quorum is present.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 801.766.9793 at least two days prior to the meeting.



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Community Development Renewal Agency (42)

	2023 Actuals	2024 Actuals	2025 Adj. Budget	2026 Budget	% Change Between 2025 and 2026
Transfers and Other Sources	\$ 760,000	\$ 880,000	\$ 1,775,820	\$ -	
Total Revenue	\$ 760,000	\$ 880,000	\$ 1,775,820	\$ -	

Materials, Supplies and Services	\$ 729,650	\$ 808,401	\$ 1,775,820	\$ -	
Total Expenses	\$ 729,650	\$ 808,401	\$ 1,775,820	\$ -	
Net Revenue Over Expenditures	\$ 30,350	\$ 71,599	\$ -	\$ -	

CDRA RESOLUTION NO. R25-01 (03-18-25)

RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR THE SARATOGA SPRINGS COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) FOR THE FISCAL YEAR 2025-2026; SETTING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING AND ADOPTION OF THE FISCAL YEAR 2025-2026 BUDGET; AND ORDERING THAT NOTICE OF THE PUBLIC HEARING BE PUBLISHED AT LEAST SEVEN DAYS IN ADVANCE.

WHEREAS, Section 17C-1-601.5, Utah Code Annotated, 1953, as amended, requires each Agency shall prepare and adopt a budget on or before June 30th adopt a budget for the next fiscal year; and

WHEREAS, Section 17C-1-601.5, Utah Code Annotated, 1953, as amended, requires that a public hearing should be scheduled to obtain public comment prior to the final budget adoption; and

WHEREAS, Section 17C-1-601.5, Utah Code Annotated, 1953, as amended, requires that the CDRA establish the date, time, and place of a public hearing to consider its adoption and to order that notice of the public hearing be published as a Class A notice at least seven days prior to the hearing on May 6th, 2025.

NOW THEREFORE, be it resolved by the Governing Body of the CDRA of Saratoga Springs, Utah, that:

1. The CDRA of Saratoga Springs does hereby adopt the tentative budget for fiscal year 2025-2026 as set forth and attached hereto.
2. The CDRA Board shall, within 90 days after adopting the final budget, file a copy of the annual budget with the Utah County Auditor, the Utah State Tax Commission, the Utah State Auditor, and the Utah State Board of Education.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage.

Signed: _____
Jim Miller, LBA Chair

Date

Attest: _____
City Recorder



MINUTES – COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Tuesday, May 21, 2024

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

Call to Order: Chairman Jim Miller called the Meeting to order at 6:47 p.m.

Roll Call:

Present Chairman Jim Miller, Board Members Michael McOmber, Chris Carn, Lance Wadman, Audrey Barton and Stephen Willden.

Absent None

Staff Present City Manager Mark Christensen, Community Development Director Ken Young, Assistant City Manager Owen Jackson, City Attorney Kevin Thurman, Public Information Officer AnnElise Harrison, Public Works Director Jeremy Lapin, Planner I Kendal Black, Recreation Director Heston Williams, Senior Planner Tippe Morlan, Budget Analyst Spencer Quain, and City Recorder Nicolette Fike

PUBLIC HEARING

- 1) **Resolution Approving FY 2024-2025 CDRA Final Budget; CDRA R24-2 (5-21-24).** They have a slight increase this year because Costco has been doing so well. The City should be able to pay them off in about 2 years, which is ahead of schedule.

Chairman Miller opened the meeting for public hearing at 6:47 p.m. There were no comments and the public hearing was closed.

Motion by Board Member McOmber to approve Resolution Approving FY 2024-2025 CDRA Final Budget; CDRA R24-2 (05-21-24) was seconded by Board Member Barton.

Yes: Board Members Miller, McOmber, Carn, Willden, Wadman and Barton

No: None

Absent: None

Motion carried 6-0.

MINTUES

- 1) Approval of minutes for May 7, 2024.

Motion by Board Member McOmber to approve and approve the minutes of May 7, 2024 was seconded by Board Member Carn.

Yes: Board Members Miller, McOmber, Carn, Willden, Wadman and Barton

No: None

Absent: None

Motion carried 6-0.

ADJOURNMENT: There being no further business, Chairman Miller adjourned the meeting at 6:48 p.m.

Jim Miller, Chairman

Nicolette Fike, City Recorder

Approved:



MINUTES – COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Tuesday, March 18, 2025

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

Call to Order: Chairman Jim Miller called the Meeting to order at 6:50 p.m.

Roll Call:

Present Chairman Jim Miller, Board Members Michael McOmber, Chris Carn, Lance Wadman, Audrey Barton and Stephen Willden.

Staff Present City Manager Mark Christensen, Community Development Director Ken Young, Assistant City Manager Owen Jackson, City Attorney Kevin Thurman, Public Information Officer AnnElise Harrison, Public Works Director Jeremy Lapin, Police Chief Andrew Burton, Senior Planner David Jellen, Senior Planner Austin Roy, Budget Analyst Spencer Quain, City Recorder Nicolette Fike, and Deputy City Recorder Kayla Moss

PUBLIC HEARING

1) Resolution Approving FY 2025-2026 CDRA Tentative Budget; CDRA R25-1 (03-18-25).

Chairman Miller opened the meeting for public hearing at 6:51 p.m. There were no comments and the public hearing was closed.

Motion by Board Member Willden to approve Resolution Approving FY 2025-2026 CDRA Tentative Budget; CDRA R25-1 (03-18-25) was seconded by Board Member Carn.

Yes: Board Members Miller, McOmber, Carn, Willden, Wadman, and Barton

No: None

Absent: None

Motion carried 6-0.

MINTUES

1) Approval of minutes for May 21, 2024.

Motion by Board Member Carn to approve and approve the minutes of May 21, 2024 was seconded by Board Member McOmber.

Yes: Board Members Miller, McOmber, Carn, Willden, Wadman, and Barton

No: None

Absent: None

Motion carried 6-0.

ADJOURNMENT: There being no further business, Chairman Miller adjourned the meeting at 6:53 p.m.

Approved:


Jim Miller, Chairman


Nicolette Fike, City Recorder

