

1. 2025-03-18 LBA Agenda

Documents:

[2025-03-18 LBA AGENDA.PDF](#)

2. 2025-03-18 LBA Packet

Documents:

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3. 2025-03-18 LBA Minutes Approved

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[2025-03-18 LBA MINUTES APPROVED.PDF](#)



# **AGENDA – Local Building Authority Meeting**

Chair Jim Miller

Trustee Audrey Barton

Trustee Christopher Carn

Trustee Michael McOmber

Trustee Lance Wadman

Trustee Stephen Willden

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## **CITY OF SARATOGA SPRINGS**

**Tuesday, March 18, 2025, ~6:00 PM, in conjunction with City Council meeting**

**City of Saratoga Springs Council Chambers**

**1307 North Commerce Drive, Suite 200, Saratoga Springs, UT 84045**

### **CALL TO ORDER**

1. Roll Call.

### **PUBLIC HEARING**

1. Resolution Adopting a Tentative Budget for Fiscal Year 2025-26 for the Local Building Authority of the City of Saratoga Springs. LBA R25-1(03-18-25).

### **MINUTES**

1. Approval of Minutes: June 4, 2024.

### **ADJOURNMENT**

Supporting materials are available for inspection on the City Website, [www.saratogasprings-ut.gov](http://www.saratogasprings-ut.gov). Questions and comments to Staff and/or Council may be submitted to [comments@saratogasprings-ut.gov](mailto:comments@saratogasprings-ut.gov). Meetings are streamed live at <https://www.youtube.com/c/CityofSaratogaSprings>.

PLEASE NOTE: The order of items may be subject to change with the order of the Chair. One or more trustees may participate by electronic telecommunication means such as phone, internet, etc. so that they may participate in and be counted as present for all meeting purposes, including the determination that a quorum is present.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 801.766.9793 at least two days prior to the meeting.



# MINUTES – Local Building Authority

Tuesday, June 4, 2024

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

## LOCAL BUILDING AUTHORITY MEETING MINUTES

1. **Call to order – 6:09 p.m.** by Chair Jim Miller
2. **Roll Call** – A quorum was present

### Present:

Trustees: Chair Jim Miller, Trustees Michael McOmber, Chris Carn, Audrey Barton, Stephen Willden, and Lance Wadman

Staff: City Manager Mark Christensen, Community Development Director Ken Young, Assistant City Manager Owen Jackson, City Attorney Kevin Thurman, Public Information Officer AnnElise Harrison, Public Works Director Jeremy Lapin, Planner I Kendal Black, Recreation Director Heston Williams, Senior Planner Tippe Morlan, Budget Analyst Spencer Quain, and City Recorder/Secretary Nicolette Fike

### PUBLIC HEARING

1. **Budget Amendments for Fiscal year 2023-2024, Resolution LBA R24-2 (6-4-24).** This budget amendment was to move funds from next year to this year for the construction of City Hall.

Chair Jim Miller opened the public hearing at 6:10 pm and there were no comments so the public hearing was closed.

Motion made by Trustee Willden to approve the Budget Amendments for Fiscal Year 2023-2024, Resolution LBA R24-2 (6-4-24) Seconded by Trustee McOmber.

#### Vote:

<u>Trustee Chris Carn</u>	<u>Yes</u>
<u>Trustee Lance Wadman</u>	<u>Yes</u>
<u>Trustee Audrey Barton</u>	<u>Yes</u>
<u>Trustee Michael McOmber</u>	<u>Yes</u>
<u>Trustee Stephen Willden</u>	<u>Yes</u>
<u>Trustee Jim Miller</u>	<u>Yes</u>

No: None.

Absent: None.

Motion passed 6-0.

2. **Final Budget for the Local Building Authority of the City of Saratoga Springs, Resolution LBA R24-3 (6-4-2024).**

Chair Jim Miller opened the public hearing at 6:11 pm and there were no comments so the public hearing was closed.

Motion made by Trustee Carn to approve the Final Budget for the Local , Resolution LBA R24-3 (6-4-24) Seconded by Trustee Barton.

#### Vote:

<u>Trustee Chris Carn</u>	<u>Yes</u>
<u>Trustee Lance Wadman</u>	<u>Yes</u>
<u>Trustee Audrey Barton</u>	<u>Yes</u>
<u>Trustee Michael McOmber</u>	<u>Yes</u>
<u>Trustee Stephen Willden</u>	<u>Yes</u>
<u>Trustee Jim Miller</u>	<u>Yes</u>

No: None.  
Absent: None.  
Motion passed 6-0.

## MINUTES

1. Approval of Minutes: May 21, 2024.

Motion made by Trustee McOmber to approve the minutes of May 21, 2024 Seconded by Trustee Carn.

Vote:

<u>Trustee Chris Carn</u>	<u>Yes</u>
<u>Trustee Lance Wadman</u>	<u>Yes</u>
<u>Trustee Audrey Barton</u>	<u>Yes</u>
<u>Trustee Michael McOmber</u>	<u>Yes</u>
<u>Trustee Stephen Willden</u>	<u>Yes</u>
<u>Trustee Jim Miller</u>	<u>Yes</u>

No: None.

Absent: None.

Motion passed 6-0.

## ADJOURNMENT

Meeting Adjourned Without Objection at 6:12 p.m. by Chair Jim Miller.

\_\_\_\_\_  
Chair Jim Miller

\_\_\_\_\_  
Date

\_\_\_\_\_  
LBA Secretary



# **AGENDA – Local Building Authority Meeting**

Chair Jim Miller

Trustee Audrey Barton

Trustee Christopher Carn

Trustee Michael McOmber

Trustee Lance Wadman

Trustee Stephen Willden

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## **CITY OF SARATOGA SPRINGS**

**Tuesday, March 18, 2025, ~6:00 PM, in conjunction with City Council meeting**

**City of Saratoga Springs Council Chambers**

**1307 North Commerce Drive, Suite 200, Saratoga Springs, UT 84045**

### **CALL TO ORDER**

1. Roll Call.

### **PUBLIC HEARING**

1. Resolution Adopting a Tentative Budget for Fiscal Year 2025-26 for the Local Building Authority of the City of Saratoga Springs. LBA R25-1(03-18-25).

### **MINUTES**

1. Approval of Minutes: June 4, 2024.

### **ADJOURNMENT**

Supporting materials are available for inspection on the City Website, [www.saratogasprings-ut.gov](http://www.saratogasprings-ut.gov). Questions and comments to Staff and/or Council may be submitted to [comments@saratogasprings-ut.gov](mailto:comments@saratogasprings-ut.gov). Meetings are streamed live at <https://www.youtube.com/c/CityofSaratogaSprings>.

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**Local Building Authority (44)**

	<b>2024 Actuals</b>	<b>2025 Adj. Budget</b>	<b>2026 Budget</b>	<b>% Change Between 2025 and 2026</b>
Transfers and Other Sources	\$ 1,296,711	\$ 40,290,090	\$ 3,210,000	-1155%
<b>Total Revenue</b>	<b>\$ 1,296,711</b>	<b>\$ 40,290,090</b>	<b>\$ 3,210,000</b>	<b>-1155%</b>
Capital Project Expenditures	\$ 2,638,689	\$ 37,090,090	\$ -	-
Debt Service	\$ -	\$ 3,200,000	\$ 3,210,000	0%
<b>Total Expenses</b>	<b>\$ 2,638,689</b>	<b>\$ 40,290,090</b>	<b>\$ 3,210,000</b>	<b>-1155%</b>
<b>Net Revenue Over Expenditures</b>	<b>\$ (1,341,978)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**LBA RESOLUTION NO. R24-01 (03-18-25)**

**RESOLUTION ADOPTING THE TENTATIVE BUDGET FOR THE SARATOGA SPRINGS LOCAL BUILDING AUTHORITY (LBA) FOR THE FISCAL YEAR 2025-2026; SETTING A DATE, TIME, AND PLACE FOR A PUBLIC HEARING AND ADOPTION OF THE FISCAL YEAR 2025-2026 BUDGET; AND ORDERING THAT NOTICE OF THE PUBLIC HEARING BE NOTICED AT LEAST SEVEN DAYS IN ADVANCE**

**WHEREAS**, Utah Code § 17B-1-607, as amended, requires that the LBA Budget Officer, on or before the first regularly scheduled meeting in May, to present to the Local Building Authority (LBA) for consideration a tentative budget for the next fiscal year; and

**WHEREAS**, Utah Code § 17B-1-609, as amended, requires that a public hearing should be scheduled to obtain public comment prior to the final budget adoption; and

**WHEREAS**, Utah Code § 17B-1-609, as amended, requires that the LBA establish the date, time, and place of a public hearing to consider its adoption and to order that notice of the public hearing be published at least seven days prior to the hearing as a class A notice.

**NOW THEREFORE**, be it resolved by the Governing Body of the LBA of Saratoga Springs, Utah, that:

1. The LBA of Saratoga Springs does hereby adopt the tentative budget for fiscal year 2025-2026 as set forth and attached hereto.
2. A public hearing on the proposed budget is hereby scheduled for Tuesday, May 6<sup>th</sup>, 2025 at 6:00 pm at the City Council Chambers at 1307 N. Commerce Drive, Suite 200, in Saratoga Springs, Utah, for the purpose of receiving public comment and input on the tentative LBA budget for the fiscal year 2025-2026.
3. The LBA orders that notice of the public hearing be published at least seven days prior to the May 6<sup>th</sup>, 2025, hearing as a class A notice, except that the physical posting required in Utah Code § 63G-30-102(1)(c) shall not be required pursuant to Utah Code § 17B-1-608.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately upon passage.

Signed:	_____	_____
	Jim Miller, LBA Chair	Date

Attest:	_____	_____
	Nicolette Fike, LBA Secretary	Date



## MINUTES – Local Building Authority

Tuesday, March 18, 2025

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

### LOCAL BUILDING AUTHORITY MEETING MINUTES

1. Call to order – 6:53 p.m. by Chair Jim Miller
2. Roll Call – A quorum was present

**Present:**

Trustees: Chair Jim Miller, Trustees Michael McOmber, Chris Carn, Lance Wadman, Stephen Willden, and Audrey Barton.

Staff: City Manager Mark Christensen, Community Development Director Ken Young, Assistant City Manager Owen Jackson, City Attorney Kevin Thurman, Public Information Officer AnnElise Harrison, Public Works Director Jeremy Lapin, Senior Planner David Jellen, Police Chief Andrew Burton, Senior Planner Austin Roy, Budget Analyst Spencer Quain, City Recorder Nicolette Fike, and Deputy City Recorder Kayla Moss

### PUBLIC HEARING

1. Resolution Adopting a Tentative Budget for Fiscal Year 2025-26 for the Local Building Authority of the City of Saratoga Springs. LBA R25-1 (03-18-25). Budget Analyst Spencer Quain advised that this is for principal and interest payments for the Saratoga Springs library.

Chairman Miller opened the public hearing at 6:53 pm. There were no comments so the public hearing was closed.

Motion made by Trustee McOmber to approve the Resolution Adopting a Tentative Budget for Fiscal Year 2025-26 for the Local Building Authority of the City of Saratoga Springs. LBA R25-1 (03-18-25) Seconded by Trustee Barton.

Yes: Trustees Chris Carn, Lance Wadman, Audrey Barton, Michael McOmber, Stephen Willden.

No: None.

Absent: None.

Motion passed 5-0.

### MINUTES

1. Approval of Minutes: June 4, 2024.

Motion made by Trustee Wadman to approve the minutes of June 4, 2024 Seconded by Trustee McOmber.

Yes: Trustees Chris Carn, Lance Wadman, Audrey Barton, Michael McOmber, Stephen Willden.

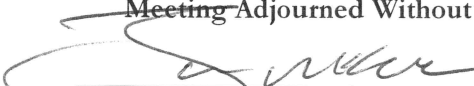
No: None.

Absent: None.

Motion passed 5-0.

### ADJOURNMENT

Meeting Adjourned Without Objection at 6:54 p.m. by Chair Jim Miller.

  
Chair Jim Miller

  
LBA Secretary

5/6/2025  
Date

