

1. 2025-05-06 CDRA Agenda

Documents:

[2025-05-06 CDRA AGENDA.PDF](#)

2. 2025-05-06 CDRA Packet

Documents:

[2025-05-06 CDRA PACKET.PDF](#)

3. 2025-05-06 Draft Minutes CDRA

Documents:

[2025-05-06 DRAFT MINUTES CDRA.PDF](#)



AGENDA – Saratoga Springs Community Development and Renewal Agency Meeting

Chair Jim Miller

Vice Chair Audrey Barton

Board Member Christopher Carn

Board Member Michael McOmber

Board Member Lance Wadman

Board Member Stephen Willden

CITY OF SARATOGA SPRINGS

Tuesday, May 6, 2025 ~6:00 PM, in conjunction with City Council meeting

City of Saratoga Springs Council Chambers

1307 North Commerce Drive, Suite 200, Saratoga Springs, UT 84045

CALL TO ORDER

1. Roll Call.

PUBLIC HEARING

1. Resolution Approving FY 2025-2026 CDRA Final Budget; CDRA R25-2 (05-06-25).

MINUTES

1. Approval of minutes from March 18, 2025.

ADJOURNMENT

Supporting materials are available for inspection on the City Website, www.saratogasprings-ut.gov. Questions and comments to Staff and/or Council may be submitted to comments@saratogasprings-ut.gov. Meetings are streamed live at <https://www.youtube.com/c/CityofSaratogaSprings>.

PLEASE NOTE: The order of items may be subject to change with the order of the Chair. One or more board members may participate by electronic telecommunication means such as phone, internet, etc. so that they may participate in and be counted as present for all meeting purposes, including the determination that a quorum is present.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 801.766.9793 at least two days prior to the meeting.



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CDRA RESOLUTION NO. R25-2 (05-06-25)

RESOLUTION ADOPTING THE FINAL SARATOGA SPRINGS COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) BUDGET FOR THE FISCAL YEAR 2025-2026 AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Section 17C-1-601.5, Utah Code Annotated, 1953, as amended, requires that the CDRA, on or before June 30th of each year adopt a budget for the next fiscal year; and

WHEREAS, a draft of the final budget is required to be provided for public inspection three days before the date of the public hearing, which was accomplished by providing a copy of the proposed final budget at the Saratoga Springs City Recorder's Office beginning on April 30, 2025; and

WHEREAS, the CDRA is required to publish a Class A public notice at least one (1) week in advance of the public hearing, which notice was published on April 24, 2025; and

WHEREAS, the Saratoga Springs Community Development and Renewal Agency has conducted a public hearing on the proposed Fiscal Year 2025-2026 CDRA budget as required by the State of Utah.

NOW THEREFORE, be it resolved by the Saratoga Springs Community Development and Renewal Agency, Utah, that:

1. The Saratoga Springs Community Development and Renewal Agency does hereby adopt the final CDRA budget for Fiscal Year 2025-2026 as set forth and attached hereto.
2. The CDRA Board shall, within 90 days after adopting the final budget, file a copy of the annual budget with the Utah County Auditor, the Utah State Tax Commission, the Utah State Auditor, and the Utah State Board of Education.

BE IT FURTHER RESOLVED that this resolution shall take effect and be effective on July 1, 2025 for the entire fiscal year of 2025-2026.

ADOPTED AND PASSED by the Board of the Saratoga Springs Community Development and Renewal Agency, Utah, this 6th day of May, 2025.

Signed: _____
Jim Miller, Chair

Attest: _____
Nicolette Fike, City Recorder

EXHIBIT A

CDRA Fiscal Year 2025-26 Budget
(attached hereto)

Community Development Renewal Agency (42)

	2023 Actuals	2024 Actuals	2025 Adj. Budget	2026 Budget	% Change Between 2025 and 2026
Transfers and Other Sources	\$ 760,000	\$ 880,000	\$ 1,775,820	\$ -	
Total Revenue	\$ 760,000	\$ 880,000	\$ 1,775,820	\$ -	
Materials, Supplies and Services	\$ 729,650	\$ 808,401	\$ 1,775,820	\$ -	
Total Expenses	\$ 729,650	\$ 808,401	\$ 1,775,820	\$ -	
Net Revenue Over Expenditures	\$ 30,350	\$ 71,599	\$ -	\$ -	



MINUTES – COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Tuesday, March 18, 2025

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

DRAFT

Call to Order: Chairman Jim Miller called the Meeting to order at 6:50 p.m.

Roll Call:

Present Chairman Jim Miller, Board Members Michael McOmber, Chris Carn, Lance Wadman, Audrey Barton and Stephen Willden.

Staff Present City Manager Mark Christensen, Community Development Director Ken Young, Assistant City Manager Owen Jackson, City Attorney Kevin Thurman, Public Information Officer AnnElise Harrison, Public Works Director Jeremy Lapin, Police Chief Andrew Burton, Senior Planner David Jellen, Senior Planner Austin Roy, Budget Analyst Spencer Quain, City Recorder Nicolette Fike, and Deputy City Recorder Kayla Moss

PUBLIC HEARING

1) **Resolution Approving FY 2025-2026 CDRA Tentative Budget; CDRA R25-1 (03-18-25).**

Chairman Miller opened the meeting for public hearing at 6:51 p.m. There were no comments and the public hearing was closed.

Motion by Board Member Willden to approve Resolution Approving FY 2025-2026 CDRA Tentative Budget; CDRA R25-1 (03-18-25) was seconded by Board Member Carn.

Yes: Board Members Miller, McOmber, Carn, Willden, Wadman, and Barton

No: None

Absent: None

Motion carried 6-0.

MINTUES

1) **Approval of minutes for May 21, 2024.**

Motion by Board Member Carn to approve and approve the minutes of May 21, 2024 was seconded by Board Member McOmber.

Yes: Board Members Miller, McOmber, Carn, Willden, Wadman, and Barton

No: None

Absent: None

Motion carried 6-0.

ADJOURNMENT: There being no further business, Chairman Miller adjourned the meeting at 6:53 p.m.

Approved:

Jim Miller, Chairman

Nicolette Fike, City Recorder



MINUTES – COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Tuesday, May 6, 2025

City of Saratoga Springs City Offices
1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

Call to Order: Chairman Jim Miller called the Meeting to order at 6:20 p.m.

Roll Call:

Present Chairman Jim Miller, Board Members Michael McOmber, Chris Carn, Lance Wadman, Audrey Barton and Stephen Willden.

Staff Present City Manager Mark Christensen, Assistant City Manager Owen Jackson, City Attorney Kevin Thurman, Police Chief Andrew Burton, Planning Director Sarah Carroll, Budget Analyst Spencer Quain, Senior Planner Austin Roy, City Recorder Nicolette Fike, City Events Planner Corrine Prestwich, Finance Director Chelese Rawlings, Public Works Director Jeremy Lapin and Deputy City Recorder Kayla Moss

PUBLIC HEARING

1) **Resolution Approving FY 2025-2026 CDRA Final Budget; CDRA R25-2 (05-06-25).** Budget Analyst Spencer Quain advised that there were no changes to this budget since it was presented as a tentative budget. They have budgeted the amount to pay off what is owed to Costco.

Council Member McOmber mentioned that Costco was the main reason for this Community Development and Renewal Agency. This was to reimburse them for the improvements they made to the area. We didn't pay them 100% of sales tax, it was tiered over time. It is projected that they will be able to pay them back months earlier than expected.

Chairman Miller opened the meeting for public hearing at 6:21 p.m. There were no comments and the public hearing was closed.

Motion by Board Member Willden to approve Resolution Approving FY 2025-2026 CDRA Tentative Budget; CDRA R25-1 (03-18-25) was seconded by Board Member McOmber.
Yes: Board Members Miller, McOmber, Carn, Willden, Wadman, and Barton
No: None
Absent: None
Motion carried 6-0.

MINTUES

1) Approval of minutes for March 18, 2025.

Motion by Board Member Willden to approve and approve the minutes of March 18, 2025 was seconded by Board Member McOmber.
Yes: Board Members Miller, McOmber, Carn, Willden, Wadman, and Barton
No: None
Absent: None
Motion carried 6-0.

ADJOURNMENT: There being no further business, Chairman Miller adjourned the meeting at 6:22 p.m.

Approved:

Jim Miller, Chairman

DRAFT