



# AGENDA – Local Building Authority Meeting

Chair Jim Miller  
Trustee Audrey Barton  
Trustee Christopher Carn  
Trustee Michael McOmber  
Trustee Lance Wadman  
Trustee Stephen Willden

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## CITY OF SARATOGA SPRINGS

**Tuesday, May 6, 2025, ~6:00 PM, in conjunction with City Council meeting**  
City of Saratoga Springs Council Chambers  
1307 North Commerce Drive, Suite 200, Saratoga Springs, UT 84045

### CALL TO ORDER

1. Roll Call.

### PUBLIC HEARING

1. Resolution Adopting a Final Budget for Fiscal Year 2025-26 for the Local Building Authority of the City of Saratoga Springs. LBA R25-2 (05-06-25).

### MINUTES

1. Approval of Minutes: March 18, 2025.

### ADJOURNMENT

Supporting materials are available for inspection on the City Website, [www.saratogasprings-ut.gov](http://www.saratogasprings-ut.gov). Questions and comments to Staff and/or Council may be submitted to [comments@saratogasprings-ut.gov](mailto:comments@saratogasprings-ut.gov). Meetings are streamed live at <https://www.youtube.com/c/CityofSaratogaSprings>.

**PLEASE NOTE:** The order of items may be subject to change with the order of the Chair. One or more trustees may participate by electronic telecommunication means such as phone, internet, etc. so that they may participate in and be counted as present for all meeting purposes, including the determination that a quorum is present.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 801.766.9793 at least two days prior to the meeting.

**LBA RESOLUTION NO. R25-01 (05-06-25)**

**RESOLUTION ADOPTING THE FINAL SARATOGA SPRINGS LOCAL BUILDING AUTHORITY (LBA) BUDGET FOR THE FISCAL YEAR 2025-2026; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Section 17C-1-601.5, Utah Code Annotated, 1953, as amended, requires that the LBA, on or before June 30<sup>th</sup> of each year adopt a budget for the next fiscal year; and

**WHEREAS**, a draft of the final budget is required to be provided for public inspection three days before the date of the public hearing, which was accomplished by providing a copy of the proposed final budget at the Saratoga Springs City Recorder's Office beginning on April 29, 2025; and

**WHEREAS**, the CDRA is required to publish a Class A public notice at least one (1) week in advance of the public hearing, which notice was published on April 24, 2025; and

**WHEREAS**, the Saratoga Springs Community Development and Renewal Agency has conducted a public hearing on the proposed Fiscal Year 2025-2026 LBA budget as required by the State of Utah.

**NOW THEREFORE**, be it resolved by the Saratoga Springs Local Building Authority, Utah, that:

1. The Saratoga Springs Local Building Authority does hereby adopt the final LBA budget for Fiscal Year 2025-2026 as set forth and attached hereto.
2. The LBA Board shall, within 90 days after adopting the final budget, file a copy of the annual budget with the Utah County Auditor, the Utah State Tax Commission, the Utah State Auditor, and the Utah State Board of Education.

**BE IT FURTHER RESOLVED** that this resolution shall take effect and be effective on July 1, 2025 for the entire fiscal year of 2025-2026.

**ADOPTED AND PASSED** by the Board of the Saratoga Springs Community Development and Renewal Agency, Utah, this 6<sup>th</sup> day of May, 2025.

Signed: \_\_\_\_\_  
Jim Miller, Chair

Attest: \_\_\_\_\_  
Nicolette Fike, Secretary

**EXHIBIT A**

LBA Fiscal Year 2025-26 Budget  
(attached hereto)

**Local Building Authority (44)**

	<b>2024 Actuals</b>	<b>2025 Adj. Budget</b>	<b>2026 Budget</b>	<b>% Change Between 2025 and 2026</b>
Transfers and Other Sources	\$ 1,296,711	\$ 40,290,090	\$ 3,210,000	-1155%
<b>Total Revenue</b>	<b>\$ 1,296,711</b>	<b>\$ 40,290,090</b>	<b>\$ 3,210,000</b>	<b>-1155%</b>
Capital Project Expenditures	\$ 2,638,689	\$ 37,090,090	\$ -	-
Debt Service	\$ -	\$ 3,200,000	\$ 3,210,000	0%
<b>Total Expenses</b>	<b>\$ 2,638,689</b>	<b>\$ 40,290,090</b>	<b>\$ 3,210,000</b>	<b>-1155%</b>
<b>Net Revenue Over Expenditures</b>	<b>\$ (1,341,978)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>



# MINUTES – Local Building Authority

Tuesday, March 18, 2025

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

**DRAFT**

## LOCAL BUILDING AUTHORITY MEETING MINUTES

1. **Call to order – 6:53 p.m.** by Chair Jim Miller
2. **Roll Call – A quorum was present**

**Present:**

Trustees: Chair Jim Miller, Trustees Michael McOmber, Chris Carn, Lance Wadman, Stephen Willden, and Audrey Barton.

Staff: City Manager Mark Christensen, Community Development Director Ken Young, Assistant City Manager Owen Jackson, City Attorney Kevin Thurman, Public Information Officer AnnElise Harrison, Public Works Director Jeremy Lapin, Senior Planner David Jellen, Police Chief Andrew Burton, Senior Planner Austin Roy, Budget Analyst Spencer Quain, City Recorder Nicolette Fike, and Deputy City Recorder Kayla Moss

## PUBLIC HEARING

1. **Resolution Adopting a Tentative Budget for Fiscal Year 2025-26 for the Local Building Authority of the City of Saratoga Springs. LBA R25-1 (03-18-25).** Budget Analyst Spencer Quain advised that this is for principal and interest payments for the Saratoga Springs library.

Chairman Miller opened the public hearing at 6:53 pm. There were no comments so the public hearing was closed.

Motion made by Trustee McOmber to approve the Resolution Adopting a Tentative Budget for Fiscal Year 2025-26 for the Local Building Authority of the City of Saratoga Springs. LBA R25-1 (03-18-25) Seconded by Trustee Barton.

Yes: Trustees Chris Carn, Lance Wadman, Audrey Barton, Michael McOmber, Stephen Willden.

No: None.

Absent: None.

Motion passed 5-0.

## MINUTES

1. **Approval of Minutes: June 4, 2024.**

Motion made by Trustee Wadman to approve the minutes of June 4, 2024 Seconded by Trustee McOmber.

Yes: Trustees Chris Carn, Lance Wadman, Audrey Barton, Michael McOmber, Stephen Willden.

No: None.

Absent: None.

Motion passed 5-0.

## ADJOURNMENT

Meeting Adjourned Without Objection at 6:54 p.m. by Chair Jim Miller.

\_\_\_\_\_  
Chair Jim Miller

\_\_\_\_\_  
Date

\_\_\_\_\_  
LBA Secretary