



MINUTES – Library Board

Tuesday, April 11, 2023

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Call to Order: 6:33 PM by Chairman Todd Carpenter.

Roll Call: A quorum was present.

Present:

Board Members: Todd Carpenter, Christy Jepson, Heather MacKay, Lisa Gibby, Ashley Lee.

Staff: Carl Sachs, Library Assistant.

Public Input: No comments were made.

BUSINESS ITEMS

1. **Approval of Minutes for March 14, 2023**

Motion made by Lisa Gibby to approve the minutes of March 14, 2023. Seconded by Ashley Lee.

Aye: Todd Carpenter, Christy Jepson, Heather MacKay, Lisa Gibby, Ashley Lee.

Nay: None.

Absent: None.

Motion passed 5-0.

2. **Service and Circulation Policy**

Library Assistant Carl Sachs presented the amendments to the policy. The board asked questions, shared concerns, and received clarification as needed.

Motion made by Ashley Lee to approve revisions to the Service and Circulation Policy. Seconded by Lisa Gibby.

Aye: Todd Carpenter, Christy Jepson, Heather MacKay, Lisa Gibby, Ashley Lee.

Nay: None.

Absent: None.

Motion passed 5-0.

DIRECTOR'S UPDATE

1. **Budget**

A budget update was provided to the board in the packet.

2. **Visitors**

Library Assistant Carl Sachs advised that visitors have continued to increase and we saw the kind of numbers we typically see in summer in February and March.

3. **Summer Reading Program**

Dates of the summer reading program have been scheduled. Information will open to the public at the end of April.

4. **Registration Software**

The library transitioned to a new registration software for programs and events occurring after April 1st.

5. **Announcements**

- a. Next Meeting: Tuesday, May 9, 2023

ADJOURNMENT

Motion made by Heather MacKay to adjourn. Seconded by Ashley Lee.

Aye: Todd Carpenter, Christy Jepson, Heather MacKay, Lisa Gibby, Ashley Lee.

Nay: None.

Absent: None.

Motion passed 5-0.

Meeting adjourned at 6:59 p.m.

05/09/2023

Date of Approval

Melissa Grygla

Library Director
Melissa Grygla

Heather MacKay

Library Board Secretary
Heather MacKay