



MINUTES – Library Board

Tuesday, June 13, 2023

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Call to Order: 6:35 PM by Chairman Todd Carpenter.

Roll Call: A quorum was present.

Present:

Board Members: Todd Carpenter, Heather MacKay, Christy Jepson, Ashley Lee.

Excused: Lisa Gibby.

Staff: Melissa Grygla, Library Director

Guest:

Public Input: No comments were made.

BUSINESS ITEMS

1. Approval of Minutes for May 9, 2023

Motion made by Christy Jepson to approve the minutes of May 9, 2023. Seconded by Ashley Lee.

Aye: Todd Carpenter, Heather MacKay, Christy Jepson, Ashley Lee.

Nay: None.

Absent: Lisa Gibby.

Motion passed 4-0.

DIRECTOR'S UPDATE

1. Budget

A budget update was provided verbally, explaining that the budget was going to be changed in the upcoming year. Instead of budgeting staffing costs at the midpoint there was going to be shift of budgeting for current amounts plus a possible 5% performance.

2. Visitors

Library Director Melissa Grygla advised that visitors have continued to increase and we saw the kind of numbers we typically see in summer with growth in programming attendance.

3. Summer Reading Program

Library Director Melissa Grygla reminded the board about updates to the website including open registration for the summer reading program, the amendments to the programming schedule for summer, and special event for Splash week.

4. Registration Software

The library transitioned to a new registration software for programs and events has occurred. Conversation regarding the continued questions from customers.

5. Announcements

a. Next Meeting: Tuesday, June 13, 2023.

i. Discussion regarding needing to change the next meeting due to board member's vacations and when it would be appropriate to give the annual Library Update.

ii. The July meeting was cancelled due to Board Member vacations.

iii. The Annual Library Update will be given in September due to additional board member vacations.

ADJOURNMENT

Motion made by Heather MacKay to adjourn the meeting. Seconded by Christy Jepson.
Aye: Todd Carpenter, Heather MacKay, Christy Jepson, Ashley Lee.
Nay: None.
Absent: Lisa Gibby.

Meeting adjourned at 6:56 p.m.

6/13/2023
Date of Approval

Library Board Secretary
Heather MacKay

Melissa Gryla
Library Director
Melissa Gryla