

STAFF USE ONLY
GL: 103413100 Dist Code: 310

FEE: \$250
NOTICE REQUIRED FOR AG PROTECT CREATION: NEWSPAPER \$25 +
MAILED NOTICES \$1 EACH (PROPERTY OWNERS WITHIN 1000')



SARATOGA
SPRINGS
PLANNING

Applications submitted before 12:00 p.m. on Tuesday will be discussed at an internal Development Review Committee (DRC) meeting on the following Monday. First round of comments anticipated complete after 10 business days.

AGRICULTURAL PROTECTION APPLICATION UPDATED JANUARY 2021

PROJECT NAME: _____

Property Owner: _____ **Contact Person:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell:** _____ **E-mail:** _____

Applicant / Authorized Agent: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell:** _____ **E-mail:** _____

Engineering Firm: _____ **Contact Person:** _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell:** _____ **E-mail:** _____

General location of the property: _____ **Zoning:** _____

Surrounding land uses: _____

Size of the subject property: _____ **Number of lots:** _____

Supporting Materials

In an effort to provide the best service and most efficient review of your application, no planning application will be accepted unless the application is determined to be complete, containing all items on the application checklist. Submit the signed application and supporting materials to Planning@SaratogaSpringsCity.com. Please contact the Planning Department Administrative Assistant at 801-766-9793 x155 with questions.

Plans will be routed for review the first business day after they are accepted. Once routed, most applications will receive a response within 10 business days. A Comment Review Meeting (CRM) may be scheduled 10 business days after the plans are routed and are generally held Thursday mornings. Reviews may require additional time for large projects or those with complex circumstances; in these instances the City will notify the applicant of the extended review period.

STAFF USE ONLY:

Anticipated review of 10 business days

Anticipated review of more than 10 business days

Agriculture Protection Areas may be applied for in accordance with Chapter 19.21 of the Land Development Code. Please provide the application materials listed below.

19.21.02

1. A proposal to create an agriculture protection area or an amendment to an existing agriculture protection area within the incorporated boundaries of the City of Saratoga Springs may be filed with the City Council by completing the standard forms adopted by the City Council and by filing said forms in City office.
2. To be accepted for processing by the City Council, a proposal under Subsection 1. shall be signed by a majority in number of all owners of real property and the owners of a majority of the land area in agricultural production within the proposed agriculture protection area. For the purpose of this Subsection, the owners of real property shall be determined by the records of the County Recorder.
3. The City Manager, or other person designated by the City Council to receive and process proposals, shall accept and process such forms only if they are properly completed and accompanied by the filing fee in the amount of \$250.
4. The proposal shall contain the following information:
 - a. the boundaries of the land proposed to become part of an agriculture protection area;
 - b. any limits on the types of agriculture production to be allowed within the agriculture protection area; and
 - c. for each parcel of land:
 - i. the names of the owners of record of the land proposed to be included within the agriculture protection area;
 - ii. the tax parcel number or account number identifying each parcel; and
 - iii. the number of acres of each parcel.
5. An agriculture protection area may include within its boundaries land used for a roadway, dwelling site, or other non-agricultural use, if that land constitutes a minority of the total acreage within the agriculture protection area.

In addition, provide written evaluation of the following:

1. whether or not the land is currently being used for agriculture production;
2. whether or not the land is zoned for agriculture use;
3. whether or not the land is viable for agricultural production;
4. the extent and nature of existing or proposed farm improvements; and
5. anticipated trends in agricultural and technological conditions.

19.21.08. Adding Land to an Agriculture Protection Area.

1. Any owner may add land to an existing agriculture protection area within the incorporated area of the City of Saratoga Springs by:
 - a. filing a proposal with the City Council; and
 - b. obtaining the approval of the City Council for adding the land to the area.
2. The City Council shall comply with the provisions for creating an agriculture protection area in determining whether or not to accept the proposal.

19.21.09. Removing Land from an Agriculture Protection Area.

1. Any owner may remove land from an agriculture protection area within the incorporated area of the City of Saratoga Springs by filing a petition for removal of the land from the agriculture protection area with the City Council.
2. The City Council shall:
 - a. grant the petition for removing land from an agriculture protection area even if removal of the land would result in an agriculture protection area of less than the number of acres established by the City as the minimum under Section 19.21.03; and
 - b. in order to give constructive notice of the removal to all persons who have, may acquire, or may seek to acquire an interest in land in or adjacent to the agriculture protection area and the land removed from the agriculture protection area, file a legal description of the revised boundaries of agriculture protection area with the City of Saratoga Springs, the County Recorder, and the Planning Commission.
3. The remaining land in the agriculture protection area is still an agriculture protection area.

APPLICANT ACKNOWLEDGMENT:

I hereby certify that I have read the information contained in this application form and that I have provided the required application materials.

Applicant's Name: _____

Applicant's Signature: _____ Date: _____

APPLICANT CERTIFICATION:

I certify under penalty of perjury that this application and all information submitted as a part of this application are true, complete and accurate to the best of my knowledge. I also certify that I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me with respect to this application. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that the City of Saratoga Springs may rescind any approval, or take any other legal or appropriate action. I also acknowledge that I have reviewed the applicable sections of the Saratoga Springs Land Development Code and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. Additionally, I agree to reimburse the City of Saratoga Springs all amounts incurred by the City in excess of the base fee required by the Consolidated Fee Schedule to review and process this submitted application and agree to comply with Resolution No. R 08-21 and R 11-22. I also agree to allow the Staff, Planning Commission, or City Council or appointed agent(s) of the City to enter the subject property to make any necessary inspections thereof.

Applicant's Name: _____

Applicant's Signature: _____ Date: _____

Parcel Numbers: _____

Property Owner's Name: _____

Property Owner's Signature: _____ Date: _____

Parcel Numbers: _____

Property Owner's Name: _____

Property Owner's Signature: _____ Date: _____

Parcel Numbers: _____

Property Owner's Name: _____

Property Owner's Signature: _____ Date: _____