

IN THE FOURTH JUDICIAL DISTRICT, STATE OF UTAH
CITY OF SARATOGA SPRINGS JUSTICE COURT

<u>City of Saratoga Springs</u> Plaintiff/Respondent, vs Defendant/Respondent	REQUEST FOR AUDIO RECORDING Case Number: _____ Before: Judge A. Boyle
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- **Cost:** \$15.00 per each hearing recorded.
- Payment of \$15.00 due at the time of request.
- Attorneys of record must eFile their request and pay online or over the phone for each recording.

Hearing Date: _____ Hearing Time: _____ Courtroom: _____

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Requested by: _____ Phone #: _____

Date of Request: _____ Total payment due: \$ _____

-- PLEASE CHOOSE FROM THE FOLLOWING OPTIONS --

☐ Digital Audio file in email format Email to: _____

☐ Audio Thumb drive (circle one)

Picked up --OR-- Mailed to: Name: _____

Address: _____

City/State/Zip: _____

After payment is made, audio requests may take up to 10 days to complete. If not picked up within 30 days after completion, they will be destroyed. **PAYMENT WILL NOT BE REDFUNDED.**

-- FOR COURT CLERKS ONLY --

Date copied: _____ # of recordings: _____ Date paid: _____

Date called: _____ Date mailed/emailed: _____ Initials: _____