

City of Saratoga Springs

BUILDING PERMIT APPLICATION

APPLICATION DATE		TYPE OF CONSTRUCTION				REMODEL				<input type="checkbox"/> ELECTRIC				<input type="checkbox"/> BASEMENT FINISH				FOR DEPARTMENT USE ONLY PERMIT NUMBER									
		<input type="checkbox"/> NEW RESIDENTIAL				<input type="checkbox"/> ADDITION				<input type="checkbox"/> PLUMBING				<input type="checkbox"/> DECK													
		<input type="checkbox"/> NEW COMMERCIAL				<input type="checkbox"/> GARAGE				<input type="checkbox"/> SIGN				<input type="checkbox"/> SOLAR													
		<input type="checkbox"/> TENANT IMPROVEMENT				<input type="checkbox"/> SHED				<input type="checkbox"/> DEMOLITION				<input type="checkbox"/> OTHER													
TO BE FILLED OUT BY APPLICANT - PLEASE PRINT CLEARLY OR TYPE																											
CONTACT INFORMATION (NAME, EMAIL, PHONE NUMBER)														UTAH PERMIT NUMBER: SRT													
OWNER														PHONE #				DATE PERMIT ISSUED									
OWNER'S MAILING ADDRESS																		BLDG INSP. SIGNATURE									
CONTRACTOR																		OCCUPANT LOAD									
																		ZONE									
ARCH/ENG.														ARCH/ENG ADDRESS				TYPE				FEE					
																		BUILDING FEE									
LOT NUMBER AND SUBDIVISION														PARCEL NUMBER				PLAN CHECK FEE									
																		ELECTRICAL FEE									
JOB SITE - ADDRESS														PROJECT VALUE				PLUMBING FEE									
																		MECHANICAL FEE									
EXISTING USE OF PARCEL														INTENDED USE OF PARCEL										1% STATE SURCHARGE			
<input type="checkbox"/> VACANT				<input type="checkbox"/> COMMERCIAL TYPE				<input type="checkbox"/> AGRICULTURAL				<input type="checkbox"/> PUD				WATER METER SET FEE											
<input type="checkbox"/> AGRICULTURE				<input type="checkbox"/> INDUSTRIAL TYPE				<input type="checkbox"/> SINGLE FAMILY				<input type="checkbox"/> COMMERCIAL TYPE				TSSD SEWER FEE											
<input type="checkbox"/> SINGLE FAMILY				<input type="checkbox"/> OTHER SPECIFY TYPE				<input type="checkbox"/> DUPLEX				<input type="checkbox"/> INDUSTRIAL TYPE				SEWER CONNECTION FEE											
<input type="checkbox"/> DUPLEX								<input type="checkbox"/> MULTI-FAMILY				<input type="checkbox"/> OTHER SPECIFY TYPE				1 CONSTRUCTION WATER											
<input type="checkbox"/> MULTIPLE UNIT								<input type="checkbox"/> CONDO								BASEMENT FEE											
NO. DWELLING UNITS				OWNER/RENTAL				BEDROOMS				BATHROOMS				PLUMB FIX #				FIREPLACE							
BLDG. DIMENSIONS				GARAGE				ATTACHED				PARKING				NO. STORIES				OCCUP. TYPE				CONST. TYPE			
LOT DIMENSIONS				NO DWELL. UNITS ON LOT				OTHER BLDGS NOW ON LOT										TOTAL FEE									
																		TOTAL VALUE									
																		PLAN CHECK DEPOSIT									
																		ADJUSTED FEE DUE									
FLOOR		EXT WALL		INT. WALL		CEILING		ROOF		HEATING		HEATING		SEWAGE		DATE PAID RECEIPT NUMBER FLOOR SQ. FT. UNFIN. BASE FINISHED BASE MINIMUM PROPERTY SETBACK DISTANCES: FRONT SETBACK REAR SETBACK STREET SIDE SETBACK LEFT SIDE SETBACK RIGHT SIDE SETBACK											
<input type="checkbox"/> CONCRETE		<input type="checkbox"/> MASONRY		<input type="checkbox"/> MASONRY		<input type="checkbox"/> OPEN BEAM		<input type="checkbox"/> WOOD SH		<input type="checkbox"/> ELEC.		<input type="checkbox"/> HYDRONIC		<input type="checkbox"/> PUBLIC													
<input type="checkbox"/> WOOD		<input type="checkbox"/> FRAME		<input type="checkbox"/> FRAME		<input type="checkbox"/> PLASTER		<input type="checkbox"/> COMP SH		<input type="checkbox"/> NAT. GAS				<input type="checkbox"/> PRIVATE													
		<input type="checkbox"/> STUCCO		<input type="checkbox"/> PLASTER		<input type="checkbox"/> SHEETROK		<input type="checkbox"/> BUILT-UP		<input type="checkbox"/> L.P.G.																	
		<input type="checkbox"/> SIDING		<input type="checkbox"/> SHEETROK		<input type="checkbox"/> WOOD		<input type="checkbox"/> METAL		<input type="checkbox"/> OIL																	
		<input type="checkbox"/> METAL		<input type="checkbox"/> WOOD		<input type="checkbox"/> SUSP CEIL		<input type="checkbox"/> TILE		<input type="checkbox"/> SOLAR																	
				<input type="checkbox"/> GLASS		<input type="checkbox"/> GLASS		<input type="checkbox"/> SHAKE		<input type="checkbox"/> SOLID																	
APPLICANT PLEASE READ CAREFULLY																											
I AGREE TO COMPLY WITH ALL CITY, COUNTY AND STATE BUILDING LAWS AND ORDINANCES, AND THAT THE REPRESENTATIONS IN THIS APPLICATION FOR A BUILDING PERMIT ARE TRUE AND ACCURATE, AND ANY MISREPRESENTATION OR ERRORS HEREIN ARE THE SOLE RESPONSIBILITY OF THE APPLICANT, AND SHALL IN NO WAY INCUR OR ACCRUE LIABILITY OR OBLIGATION TO ENFORCING OFFICERS OR AGENTS.																											
THIS PERMIT BECOMES NULL AND VOID IF WORK ON CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS AT ANY TIME AFTER WORK IS COMMENCED.																											
OCCUPANCY OF STRUCTURE IS PROHIBITED UNTIL AFTER FINAL INSPECTION AND ZONING AND OCCUPANCY CERTIFICATE IS ISSUED.																											
I HAVE CHECKED THE SEWER DEPTH OF ABOVE LOT AND WILL TAKE ALL RESPONSIBILITY FOR SETTING BUILDING ACCORDINGLY.																											
OWNERS SIGNATURE: _____																											
CONTRACTOR'S SIGNATURE: _____																											

Please See Other Side

COMMENTS AND NOTES: PLEASE READ CAREFULLY!

PURCHASERS OF THESE LOTS ARE TO BE AWARE THEY ARE RESPONSIBLE TO DETERMINE SOIL & SUBSURFACE CONDITIONS AS THEY AFFECT BUILDING ON THEIR INDIVIDUAL LOTS, AND THE SAME ARE SOLELY RESPONSIBLE TO PROVIDE ADEQUATE MEASURES TO REMEDY ANY CONDITIONS WHICH ARE DISCOVERED SUCH AS GROUNDWATER, UNACCEPTABLE SOILS AND LIQUEFIABLE SOILS FOR PROPER STRUCTURAL STABILITY.

ALL SIDEWALK, DRIVEWAY, CURB, AND GUTTER MUST HAVE NO BREAKS, CRACKS, OR SETTLEMENT.

A BUILDING PERMIT WILL NOT BE ISSUED WITHOUT A COMPLETED SUB CONTRACTORS LIST AND SIGNED SWEAT EQUITY DISCLAIMER. ANY HOMEOWNER WISHING TO DO, OR CONTRACTOR ALLOWING SWEAT EQUITY TO BE DONE, MUST ABIDE BY THE REGULATIONS OUTLINED BY THE UTAH STATE DIVISION OF PROFESSIONAL LICENSING WHICH ARE AS FOLLOWS:

ELECTRICAL, PLUMBING, AND HVAC WORK CAN ONLY BE PERFORMED BY A PROPERLY LICENSED INDIVIDUAL UNTIL AFTER THE TRANSACTION IS CLOSED AND THE BUYER BECOMES THE SOLE OWNER OF THE HOME.

OCCUPANCY:

THE CITY OF SARATOGA SPRINGS RESTRICTS THE OCCUPANCY OF BUILDINGS WITHIN THE CITY LIMITS. ACCORDINGLY, IT IS UNLAWFUL TO OCCUPY OR MOVE FURNISHINGS INTO ANY BUILDING WITHOUT FIRST HAVING OBTAINED A CERTIFICATE OF OCCUPANCY ISSUED BY THE CITY OF SARATOGA SPRINGS BUILDING DEPARTMENT. FAILURE TO ABIDE BY THE CONDITIONS OF THIS ORDINANCE WILL RESULT IN A FINE BEING ASSESSED JOINTLY AGAINST THE BUILDING CONTRACTOR AND THE HOMEOWNER. THE FINE BEING AN INITIAL FEE OF \$100.00 PLUS AN ADDITIONAL \$30.00 PER DAY OF VIOLATION UNTIL A CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.

IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO SEE THAT THE PROJECT IS COMPLETED IN A TIMELY FASHION AS TO ALLOW THE OCCUPANT ENOUGH TIME TO PLAN THEIR MOVE-IN DATE. THE CONTRACTOR/BUILDER IS SOLELY RESPONSIBLE FOR ANY HARDSHIP TO AN OCCUPANT/BUYER WHICH MAY OCCURE DUE TO LACK OF PLANNING OR CONSTRUCTION SETBACKS WHICH MAY AFFECT THE PROJECTED COMPLETION DATE. THERE HAVE BEEN A NUMBER OF REQUESTS FOR FINAL INSPECTIONS ON FRIDAY WITH THE INTENT TO ALLOW OWNERS/BUYERS TO OCCUPY THE STRUCTURE OVER THE WEEKEND. THIS CREATES A PROBLEM SINCE MOST STRUCTURES DO NOT PASS THE INITIAL FINAL INSPECTION, GENERATING A POTENTIAL VIOLATION.

IN ADDITION TO THE SOILS REPORTS PRESENTLY REQUIRED BY THE CITY, THERE ARE ALSO FURTHER MEASURES THAT CAN BE TAKEN TO HELP PREVENT THE POTENTIAL FOR SETTLEMENT OF ANY BUILDING. SOME OF THE ALTERNATE MEASURES WOULD INCLUDE BUT ARE NOT LIMITED TO COMPLETELY REMOVING ALL NATIVE SOILS UNDER THE STRUCTURE AND REPLACING IT WITH COMPACTED ENGINEERED FILL, OR THE USE OF AN ENGINEERED HELICAL PIERS SYSTEM INSTALLED BY A LICENSED CONTRACTOR.

ALL BACKFILL AROUND FOUNDATIONS MUST BE PLACED IN 12" LIFTS AND COMPACTED TO 90% COMPACTION.

IN ORDER TO PREVENT EXCESSIVE SETTLEMENT AND DAMAGE TO AND AROUND BASEMENT FLOORS, GARAGE FLOORS, PORCHES, DRIVEWAYS, SIDEWALKS ETC. ALL CONCRETE SHALL BE PLACED ON SOIL COMPACTED TO A MINIMUM OF 90% COMPACTION.

DUE TO NATURAL CONDITIONS AND SLOPE OF THE GROUND IN SEVERAL AREAS OF THE CITY OF SARATOGA SPRINGS, SURFACE WATER MAY OCCASIONALLY ENTER ADJACENT PROPERTIES. ISSUANCE OF THIS PERMIT DOES NOT CONSTITUTE REPRESENTATION BY THE CITY THAT BUILDING AT A SPECIFIED ELEVATION WILL SOVE SURFACE WATER PROBLEMS. PROPERTY OWNERS ARE SOLELY RESPONSIBLE FOR SOLVING SURFACE WATER PROBLEMS.

MANY AREAS IN SARATOGA SPRINGS HAVE GROUND WATER PROBLEMS DUE TO A SEASONALLY HIGH WATER TABLE. SOLUTION OF THESE PROBLEMS IS THE SOLE RESPONSIBILITY OF THE PERMIT APPLICANT AND PROPERTY OWNER.

THE WATER METERS NEED TO BE INSTALLED PRIOR TO CALLING FOR FINAL INSPECTION, IF THE METERS ARE NOT INSTALLED THE INSPECTION WILL NOT TAKE PLACE. THE UTILITY SERVICE APPLICATION NEEDS TO BE RECEIVED BY THE CITY 30 DAYS PRIOR TO FINAL INSPECTION, IN ORDER TO AVOID DISRUPTION.

I HAVE READ THE ABOVE STATEMENTS AND UNDERSTAND MY RESPONSIBILITY AS CONTRACTOR AND/OR OWNER.

HOMEOWNER: _____

DATE: _____

CONTRACTOR: _____

DATE: _____

LIST OF SUBCONTRACTORS

LOT NO. & SUBDIVISION: _____

CONTRACTOR: _____

ADDRESS: _____

PHONE & LICENSE #: _____

INSPECTION E-MAIL ADDRESS: _____

List subcontractors and others proposed to be employed on the above project as required by the bidding documents. This is to be filled out by the General Contractor and returned to the City of Saratoga Springs Building Department prior to issuing the permit.

Electrical Contractor: _____

License #: _____ Phone Number: _____

Plumbing Contractor: _____

License #: _____ Phone Number: _____

Heating Contractor: _____

License #: _____ Phone Number: _____

Framing Contractor: _____

License #: _____ Phone Number: _____

Sheet Rock: _____

License #: _____ Phone Number: _____

Concrete: _____

License #: _____ Phone Number: _____

Stucco Installer: _____

License #: _____ Phone Number: _____

Siding: _____

License #: _____ Phone Number: _____

Masonry: _____

License #: _____ Phone Number: _____

Insulation: _____

License #: _____ Phone Number: _____

List other contractors on a separate sheet of paper

DEPARTMENT OF COMMERCE
Division of Occupational and
Professional Licensing
Bureau of Investigation
dopltch@utah.gov
160 E 300 S
PO Box 146741
Salt Lake City UT 84114-6741



OWNER/BUILDER CERTIFICATION
and
AGREEMENT TO COMPLY WITH THE
CONSTRUCTION TRADES LICENSING ACT

☐ New Residential Construction
☐ Remodel or Addition by Owner

Description of Remodel or Addition _____

Name of Owner/Builder: _____
Current Address: _____
City, State, Zip: _____

LOCATION OF CONSTRUCTION SITE:

Address: _____
City, State Zip: _____
Subdivision: _____ Lot No. _____

CERTIFICATION

I, _____, certify under penalty of perjury that the following statements are true and correct and are based upon my understanding of the Utah Construction Trades Licensing Act:

1. **For New Residential Construction Only.** I am the sole owner of the property and construction project at the above described location; the project described is the only residential structure I have built this year; I have not built more than three residential structures in the past five years.

For New Residential and Remodel Construction:

2. The improvements being placed on the property are intended to be used and will be used for my personal, non-commercial, non-public use:

3. I understand that work performed on the project must be performed by the following:

- a. myself as the sole owner of the property; or
- b. a licensed contractor; or
- c. my employee(s) on whom I have Workers Compensation Insurance coverage, on whom I withhold and pay all required payroll taxes, and with respect to whom I comply with all other applicable employee/employer laws; or
- d. any other person working under my supervision as Owner/Builder to whom no compensation or only token compensation is paid; and

4. I understand that if I retain the services of an unlicensed contractor or compensate an unlicensed person, other than token compensation, or other than as an employee for wages, to perform construction services for which licensure is required, I may be guilty of a Class A Misdemeanor and may be additionally subject to an administrative fine in the maximum of \$2,000.00 for each day on which I violate the Utah Construction Trades Licensing Act.

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Dated this _____ day of _____ 20__

Signature of Owner/Builder

File this with the City or County Building Department where the work is being performed. The City or County Building Department will forward this form to dopltch@utah.gov REVISION DATE 03-03-2021